

## **Klickitat School District #402**

### **Regular Board Meeting Minutes**

**Date:** Wednesday, September 25, 2024

**Time:** 6:30 P.M.

**Location:** Klickitat Community Center – Board Meeting Room

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#### **1. Call to Order**

The meeting was called to order by Vice Chair Rachel at 6:31 P.M.

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#### **2. Flag Salute**

The Pledge of Allegiance was recited.

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#### **3. Roll Call**

##### **Present:**

- Rachel, Brandon, Kenny

##### **Excused:**

- Tracy (Excused due to prior notice); Brandon 1<sup>st</sup>, Kenny 2<sup>nd</sup> – approved by all.
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#### **4. Additions and Deletions to the Agenda**

- A typo in the agenda was noted. The date listed for the finance warrants table should reflect September 2024, not July.
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#### **5. Communications**

- **From the Board and Community:** No communications were brought forward by the board members or community.
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#### **6. Consent Agenda (Action)**

The following items were approved without discussion:

- Approval of minutes from the August 29, 2024, meeting.
- Financial status as of September 19, 2024, reflecting ending cash, investments, and adjustments.

- Approval of September 2024 warrants, vouchers, and payroll:
  - Payroll: \$204,154.24
  - General Fund: \$48,223.61
  - Capital Projects Fund: \$91,675.57
  - ASB Fund: \$52.29
  - Total: \$344,105.71

Motion passed with unanimous approval (Brandon 1<sup>st</sup>, Kenny 2<sup>nd</sup> )

## 7. Reports and Discussion

### Superintendent Report – Supt Lester Lester

- **Student Enrollment:**
  - 78 students enrolled, with district-wide attendance to date at 94.1%.
- **Projects:**
  - Electric sign project completed, though currently lacking Internet connectivity. A potential future fix with Ethernet was discussed.
  - Dumpster location and storage arrangements are under consideration.
  - Ongoing maintenance projects include new water heater installation and urgent repairs, with expected completion by end of October.
- **School Modernization:**
  - Supt Lester shared that an approx. \$13,000 grant has been secured for a building condition assessment update, as none has been conducted in the last 20+ years. This assessment will help inform future grant applications and district priorities for facility maintenance and project planning.

### Activities Report – Dan Smith

- **Sports Participation:**
  - 56% of students in grades 5-12 are participating in fall sports.
  - High school volleyball and football have solid participation rates, and games are underway.
  - Junior high football and volleyball teams are also showing strong participation.

- **Athletic Facilities:**

- Two new volleyball nets were purchased for safer use at practices, and outdoor public basketball hoop has been installed with funds from the class of 2024.
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## **8. Old Business**

### **Klickitat School Board Vacancy (Discussion)**

- Position #5 remains vacant, and outreach to potential candidates is ongoing. No applications have been received as of this meeting.
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## **9. New Business**

### **Status of Athletic Cooperatives (Discussion)**

- A formal cooperative agreement for football, baseball, and softball between Klickitat, Lyle, Wishram, and Glenwood is still pending. Supt Lester emphasized the need for clear communication and shared responsibilities, especially for costs, communication, safety protocols, and program evaluation.
- A formal agreement with Glenwood for volleyball and basketball exists and serves as a model.

### **Transportation Cooperative (Action)**

- Updates were provided on the transport cooperative between Klickitat, Lyle, and White Salmon. An updated contract was presented, reflecting changes from the original 2022 agreement. A document listing key changes between the contracts was reviewed by the board.
- Supt Lester supports the contract changes and requested board authorization for him to sign the updated contract.

A motion was made to authorize the updated cooperative transportation agreement for 2024-2025. The motion was seconded and passed unanimously (Kenny 1<sup>st</sup> and Brandon 2<sup>nd</sup> ; approved by all).

### **Standard Response Protocol in Emergencies (Information)**

- The district is piloting an emergency alert system called Emergent 3 (E3) to improve communication during emergencies. The app allows staff to trigger alerts, account for safety, and update their location in real-time. Early trials have been successful, identifying areas for improvement and use by staff.
- A possible county-wide adoption may be considered, other districts looking at E3 with County Emergency Management office.

### High School Overnight Field Trip Request (Action)

- Mr. Bister proposed an overnight campout for the outdoor skills elective class (9<sup>th</sup> and 10<sup>th</sup> grade), with potential sites being Council Lake or Takhlakh Lake. The trip would include 7 students and focus on outdoor skills learned in the classroom.
- Board comments were made about weather, fishing licenses, and student return to school on Tuesday or excusal to clean up first and then come to school.

A board motion to approve the trip passed unanimously (Brandon 1<sup>st</sup> and Kenny 2<sup>nd</sup> )

### Associated Student Body (ASB) Report (Information)

- Supt Lester shared that the ASB underwent leadership training and set goals for the 2024-2025 year. Dan Smith recommended to serve as the ASB advisor, and continual efforts are being made to improve student engagement and ownership of school events.

## 10. Personnel (Action)

- **Resignation:**
  - Brenda Clack (Paraprofessional – LAP/Title I Instructional Assistant)  
**Motion:** Approval of Brenda Clack's resignation was moved, seconded, and passed (Brandon 1<sup>st</sup> and Kenny 2<sup>nd</sup>)
- **Advisor Stipend Award:**
  - Dan Smith (ASB Advisor)  
**Motion:** A motion was made to award Dan Smith the ASB advisor stipend. The motion was seconded and approved (Kenny 1<sup>st</sup> and Brandon 2<sup>nd</sup>)

## 11. Upcoming Events

- **Next Regular Meeting:** Wednesday, October 30, 2024; rescheduled from October 23 due to event conflicts and to maximize director attendance.
- **Board Work Session:** Supt Lester recommended a work session with State School Board and Superintendent Ombudsman Tim Yeomen to advise the board on vacancy, board training, and local district goals. Directors supported this idea with Supt Lester following up and proposing dates in October or November. Work Session to be determined at a later date.

## 12. Adjournment

The meeting was adjourned at 7:44 P.M.

MINUTES REVIEWED AND APPROVED BY BOARD AT October 30, 2024 Regular Meeting


Director Trace L Kessinger

Director 

Director BRANDON ESSEX (ONLINE)

Director RACHEL BRYAN (EXCUSED  
DID NOT PARTICIPATE)

Director POS #5 VACANT

Board Secretary  10/30/24



**Klickitat School District**  
**Voucher Certification**  
**And Audit Verification**

We, the undersigned members of the Board of Directors of Klickitat School District, Klickitat County, Washington, do hereby certify that merchandise and services on the vouchers listed below, as audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment on this 30th day of October, 2024 in the amount of \$298,506.06.

Secretary: [Signature] Director: BRANDON ESSEX (ONLINE)

Director: [Signature] Director: RACHEL BRYAN (EXCLUDED DID NOT PARTICIPATE)

Director: [Signature] Director: POSITION #5 VACANT

Beginning Voucher #	Ending Voucher #	Dated	Amount	Fund
177794	177802	9/30/2024	\$ 19,833.81	General Fund
177803	177809	10/15/2024	\$ 1,428.43	General Fund
177810	177810	10/14/2024	\$ 6,550.00	General Fund
177810	177810	10/14/2024	\$ (6,550.00)	General Fund-VOID printer jam
177811	177811	10/14/2024	\$ 6,550.00	General Fund Re-Issue
0	0	1/0/1900	\$ -	General Fund
202100033	202100033	10/22/2024	\$ 6,852.82	General Fund - AP ACH - BMO
9000000100	9000000104	9/25/2024	\$ 1,266.61	General Fund - AP ACH
9000000105	9000000112	10/15/2024	\$ 66,682.13	General Fund - AP ACH
202100031	202100031	9/24/2024	\$ 4,870.39	General Fund - AP ACH
202100032	202100032	9/24/2024	\$ 40,462.00	General Fund - AP ACH
202100032	202100032	9/30/2024	\$ (40,462.00)	General Fund - AP ACH
0	0	1/0/1900	\$ -	General Fund - Comp Tax (EFT)
0	0	1/0/1900	\$ -	ASB Fund
0	0	1/0/1900	\$ -	ASB Fund
0	0	1/0/1900	\$ -	ASB Fund
0	0	1/0/1900	\$ -	ASB Fund
202100033	202100033	10/22/204	\$ 793.23	ASB Fund - AP ACH - BMO
0	0	1/0/1900	\$ -	ASB Fund - AP ACH
0	0	1/0/1900	\$ -	ASB Fund - AP ACH
0	0	1/0/1900	\$ -	ASB Fund - AP ACH
0	0	1/0/1900	\$ -	ASB Fund - Comp Tax (EFT)
0	0	1/0/1900	\$ -	Capital Projects Fund
0	0	1/0/1900	\$ -	Capital Projects Fund
0	0	1/0/1900	\$ -	Capital Projects Fund
0	0	1/0/1900	\$ -	Capital Projects Fund
0	0	1/0/1900	\$ -	Capital Projects Fund
0	0	1/0/1900	\$ -	Capital Projects Fund - AP ACH
0	0	1/0/1900	\$ -	Capital Projects Fund - AP ACH
0	0	1/0/1900	\$ -	Capital Projects Fund - AP ACH
0	0	1/0/1900	\$ -	Capital Projects Fund - AP ACH
0	0	1/0/1900	\$ -	CPF Fund - Comp Tax (EFT)
0	0	1/0/1900	\$ -	Transportation Vehicle Fund
0	0	1/0/1900	\$ -	Transportation Vehicle Fund - ACH
177445	177447	10/31/2024	\$ 4,726.43	General Fund Payroll
177448	177453	10/31/2024	\$ 31,945.07	General Fund Payroll Benefits
28	29	10/31/2024	\$ 51,871.60	Payroll AP
26	27	10/15/2024	\$ 4,255.75	Payroll Taxes - EFT/Retirement
9000000486	9000000517	10/31/2024	\$ 94,388.65	ACH Payroll (Direct Deposits)
9000000518	9000000519	10/31/2024	\$ 3,041.14	ACH Payroll (AP)
Total Vouchers			\$298,506.06	

